

North West Chinese Kickboxing Association

Licence Policy

Please read this information carefully – it is very important

1. After 4 training sessions you should issue all new members with a Licence Application form. Explain to the student that a Licence is an essential requirement as this provides insurance in case of injury to themselves or the person they are training with. A full breakdown of cover can be seen on request.
2. It is your responsibility to ensure that every student has a valid Licence. This should be done 4 times a year. Take the opportunity at every grading session to do a Licence check to ensure that all student Licences are in date.
3. To enable you to check at a glance the Licence number and expiry date, you should make sure that students fill in their Licence details on their payment card.
4. Remember, issuing a Licence application form to a student is no guarantee that the student will complete and send it. **It is the Instructor's sole responsibility to check that all students are licensed.**